Availability Tracker Step-by-Step Guide

1

Navigate to <u>https://docs.google.com/spreadsheets/d/1VFlqsQdoBYC-d-cOXMvF</u> qZWUsC-G3f2kFng4voH8 iI/edit?pli=1&gid=838007934#gid=838007934

BBNA: Weekly	Availability Tracker 🖈 💩 🗠				-			-2 E		S Share -	s
File Edit Viev	v Insert Format Data Tools Exten	sions Help				•••					-
Q 5 2 局 (∃ 100% - \$ % .0 00 123	- [19] +	B I ÷		***	l∻ × A × GD	+ H 7	Ξ • Σ			^
	date you updated										
A	В	c .	→ E	F	G	н	1	J	к	L	
Jennifer C	enter's										
Centre Name	Category	Sum of Capacity	Enter date you updated	(Manually Update Numbers) Available Spaces November	(Manually Update Numbers) Available Spaces December	(Manually Update Numbers) Available Spaces Januray	(Manually Update Numbers) Available Spaces February	Staffing Limitation/ Staff Needed to Enroll	Number of Spaces Unable to Enroll Due to Staffing Limitation	Client Services Coordinator	
Dover	2023 - Summer Camps - Dover	15	11/8/2024	0	0	0	0	NO	0	Tiffany	summe
Dover	DE Infant: 4 Weeks - 12 Mths	8	11/8/2024	1	1	1	1	NO	0	Tiffany	1 FT o
Dover	DE Older Infant: 12 - 24 Mths	24	11/8/2024	0	0	0	0	NO	0		1 PT -
Dover	DE Toddler: 2 - 3 Yrs	28	11/8/2024	1	1	1	1	NO	0	Tiffany	1 oper
Dover	DE Preschool: 3 - 4 Yrs	20	11/8/24	0	0	0	0	NO	0	Tiffany	1 PT T
Dover	DE Preschool: 4 - 5 Yrs	20	11/8/2024	1	2	2	2	NO	0	Tiffany	1 AVA
Dover	DE School Age: 6 - 12 Yrs	15	5 11/8/24	0	0	0	0	NO	0	(Tiffany	FULL
Dover Total	80.2	115	5	3	4	4	4		0		
Millard								-			
Milford	2023 - Summer Camps - Milford		11100001					NO	0	Tittany	summ
Milford	DE Infant: 4 Weeks - 12 Mths	24	11/6/2024	1	0			NO	0	Титапу	Willian
Milford	DE Older Infant: 12 - 24 Mths	24	11/6/2024	0	0			NU	0	Tiffany	Noels
Milford	DE Preschool: 3 - 4 Hs	30	11/6/2024	2	0			NO.	0	Tillenu	New n
Milford	DE Preschool 4 - 5 Hs	24	11/6/2024	2	3	2		NO	0	Tiffany	Odese
Milford	DE Toddler 2-3 Vrs	3(11/6/2024	0	0	2		NO	•	Tiffany	
Milford	26.4	140	11/0/2024	11	11	2	0		10		
	20.4	140				2	v				
Porter Road	DE Infant: 4 Weeks - 12 Mths (Lil Learn	16	11/12/2024	2	3	3		NO	0	Tiffany	
Porter Road	DE Older Infant: 12 - 24 Mths (Explorers	24	11/12	4	4	4		NO	0	Tiffany	
Porter Road	DE Toddler: 2 - 3 Yrs (Discoverers)	31	11/12	6	6	4		NO	0	Tiffany	
Porter Road	DF Preschool: 3 - 4 Yrs (Investigators)	27	11/12	1	1	1		NO	0	Tiffany	

Enter the Date you are updating the tracker. This ensures that your CSC knows the numbers are accurate.

- '	The Eult View	maert Format Data Tools Exten	nons nelp		Work	ing						
٩	5 2 母 1	3 100% ▼ \$ % .0 .0 123	- 19 +	B I ⊕ _	· · · · · · · · · · · · · · · · · · ·	TE · ·	÷ * <u>A</u> * GD	+ H 7	ω • Σ			^
3		date you updated										
	A	В	С	4 > E	F	G	н	1	J	к	L	
J	ennifer C	enter's										
Ce	entre Name	Category	Sum of Capacity	Enter date you updated	(Manually Update Numbers) Available Spaces November	(Manually Update Numbers) Available Spaces December	(Manually Update Numbers) Available Spaces Januray	(Manually Update Numbers) Available Spaces February	Staffing Limitation/ Staff Needed to Enroll	Number of Spaces Unable to Enroll Due to Staffing Limitation	Client Services Coordinator	
Do	over	2023 - Summer Camps - Dover	1	5 11/8/2024	0	0	0	0	NO	0	Tiffany	summe
Do	over	DE Infant: 4 Weeks - 12 Mths		8 11/8/2024	1	1	1	1	NO	0	Tiffany	1 FT o
Do	over	DE Older Infant: 12 - 24 Mths	2	4 11/8/2024	0	0	0	0	NO	0		1 PT -
Do	over	DE Toddler: 2 - 3 Yrs	2	8 11/8/2024	1	1	1	1	NO	0	Tiffany	1 ope
Do	over	DE Preschool: 3 - 4 Yrs	2	0 11/8/24	0	0	0	0	(NO	0	Tiffany	1 PT
Do	over	DE Preschool: 4 - 5 Yrs	2	0 11/8/2024	1	2	2	2	NO	0	Tiffany	1 AVA
Do	over	DE School Age: 6 - 12 Yrs	1	5 11/8/24	0	0	0	0	NO	0	Tiffany	FULL
Do	over Total	80.2	11	5	3	4	4	4		0		
Mi	lford	2023 - Summer Camps - Milford		0					NO	0	Tiffany	summ
Mi	lford	DE Infant: 4 Weeks - 12 Mths	2	4 11/6/2024	1	0			NO	0	Tiffany	Willia
Mi	lford	DE Older Infant: 12 - 24 Mths	2	4 11/6/2024	0	0			NO	0	Tiffany	Noels
Mi	lford	DE Preschool: 3 - 4 Yrs	3	0 11/6/2024	7	6			YES	10	Tiffany	New I
Mi	lford	DE Preschool: 4 - 5 Yrs	2	4 11/6/2024	2	3			NO	0	Tiffany	Odes
Mi	lford	DE School Age: 6 - 12 Yrs		8 11/6/2024	1	2	2		(NO)	0	Tiffany	
Mi	lford	DE Toddler 2-3 Yrs	3	0 11/6/2024	0	0			NO		Tiffany	
Mi	lford	26.4	14	0	11	11	2	0		10	and the second second second	
-												
De	des Dand										(7)H	
Po	onter Road	DE Infant: 4 Weeks - 12 Mths (Lil Learn)	1	6 11/12/2024	2	3	3		NO	0	Ittany	
P0	nter Road	DE Older Intant: 12 - 24 Mths (Explorers	2	4 11/12	4	4	4		NO	0	Tittany	
Po	onter Road	DE loddler: 2 - 3 Yrs (Discoverers)	3	1 11/12	6	6	4		NO	U	Littany	

4

3

Enter you number of available spaces for each month. Enter ONLY NUMBERS in the these fields to ensure the totals correct.

Q	5 4 母 1	100% • \$ % .0, .00 123	- [1] +	B I 😌 🔤	A_ &. III 53	- E - ± -	₽ * <u>A</u> * GĐ	+ H 7	ω. Σ			^
3		date you updated										
	A	В	c .	→ E	F	G	н	1	J	к	L	
1	Jennifer C	enter's										
3	Centre Name	Category	Sum of Capacity	Enter date you updated	(Manually Update Numbers) Available Spaces November	(Manually Update Numbers) Available Spaces December	(Manually Update Numbers) Available Spaces Januray	(Manually Update Numbers) Available Spaces February	Staffing Limitation/ Staff Needed to Enroll	Number of Spaces Unable to Enroll Due to Staffing Limitation	Client Services Coordinator	
4	Dover	2023 - Summer Camps - Dover	15	11/8/2024	0	0	0	0	NO	0	Tiffany	summe
5	Dover	DE Infant: 4 Weeks - 12 Mths	8	11/8/2024	1	1	1	1	NO	0	Tiffany	1 FT op
6	Dover	DE Older Infant: 12 - 24 Mths	24	11/8/2024	0	0	0	0	NO	0		1 PT - 1
7	Dover	DE Toddler: 2 - 3 Yrs	28	11/8/2024	1	1	1	1	NO	0	Tiffany	1 open
8	Dover	DE Preschool: 3 - 4 Yrs	20	11/8/24	0	0	0	0	NO	0	Tiffany	1 PT T
9	Dover	DE Preschool: 4 - 5 Yrs	20	11/8/2024	1	2	2	2	NO	0	Tiffany	1 AVAI
0	Dover	DE School Age: 6 - 12 Yrs	15	11/8/24	0	0	0	0	NO	0	Tiffany	FULL
1	Dover Total	80.2	115		3	4	4	4		0		
2												
3												
4	Milford	2023 - Summer Camps - Milford	0	1					(NO)	0	Tiffany	summe
5	Milford	DE Infant: 4 Weeks - 12 Mths	24	11/6/2024	1	0			NO	0	Tiffany	William
5	Milford	DE Older Infant: 12 - 24 Mths	24	11/6/2024	0	0			NO	0	Tiffany	Noel st
7	Milford	DE Preschool: 3 - 4 Yrs	30	11/6/2024	7	6			YES	10	Tiffany	New hi
8	Milford	DE Preschool: 4 - 5 Yrs	24	11/6/2024	2	3			NO	0	Tiffany	Odese
9	Milford	DE School Age: 6 - 12 Yrs	8	11/6/2024	1	2	2		NO	0	Tiffany	
0	Milford	DE Toddler 2-3 Yrs	30	11/6/2024	0	0			NO		Tiffany	
1	Milford	26.4	140		11	11	2	0		10		
2												
3	Destas Deest										(75)H	
9	Poner Road	DE Infant: 4 Weeks - 12 Mths (Lil Learn	16	11/12/2024	2	3	3		NO	0	Littany	
D	Porter Road	DE Older Infant: 12 - 24 Mths (Explorers	24	11/12	4	4	4		NO	0	Tittany	
0	Porter Road	DE Ioddler: 2 - 3 Yrs (Discoverers)	31	11/12	6	6	4		NO	U	Littany	

Indicate if you have any Staffing Limitation/Staff needed to Enroll. Select Yes if you need staff to Enroll.

				_								
Q	5 4 8 9	100% • \$ % .0 0 123	Defaul 🔻	- 10 +	в I 🕆 🔺	◆. ⊞ 53 .	쉬 ★ ↓ ★ ≣ →	• <u>A</u> • 🕀	± 🖬 Y	Ē•Σ		^
5												
	A	В	с .	▶ E	F	G	н	1	J	к	L	
1	Jennifer C	enter's										
3	Centre Name	Category	Sum of Capacity	Enter date you updated	(Manually Update Numbers) Available Spaces November	(Manually Update Numbers) Available Spaces December	(Manually Update Numbers) Available Spaces Januray	(Manually Update Numbers) Available Spaces February	Staffing Limitation/ Staff Needed to Enroll	lumber of ipaces Unable to inroll Due to itaffing imitation	Client Services Coordinator	
4 E	Dover	2023 - Summer Camps - Dover	15	11/8/2024	0	0	0	0	NO		Tiffany	summe
. C	Dover	DE Infant: 4 Weeks - 12 Mths	8	11/8/2024	1	1	1	1	NO		Tiffany	1 FT of
5 0	Dover	DE Older Infant: 12 - 24 Mths	24	11/8/2024	0	0	0	0	NO			1 PT -
C	Dover	DE Toddler: 2 - 3 Yrs	28	11/8/2024	1	1	1	1	NO		Tiffany	1 oper
C	Dover	DE Preschool: 3 - 4 Yrs	20	11/8/24	0	0	0	0	NO		Tiffany	1 PT T
	Dover	DE Preschool: 4 - 5 Yrs	20	11/8/2024	1	2	2	2	NO		Tiffany	1 AVAI
0 0	Dover	DE School Age: 6 - 12 Yrs	15	11/8/24	0	0	0	0	NO		Tiffany	FULL
1 E	Dover Total	80.2	115		3	4	4	4				
2												-
3								_				
4 N	Ailford	2023 - Summer Camps - Milford	0						NO		Tiffany	summe
5 N	Ailford	DE Infant: 4 Weeks - 12 Mths	24	11/6/2024	1	0			NO		Tiffany	Willian
N	Ailford	DE Older Infant: 12 - 24 Mths	24	11/6/2024	0	0			NO		Tiffany	Noel s
7 N	Ailford	DE Preschool: 3 - 4 Yrs	30	11/6/2024	7	6			YES	0	Tiffany	New h
8 N	Ailford	DE Preschool: 4 - 5 Yrs	24	11/6/2024	2	3			NO		Tiffany	Odese
N	Ailford	DE School Age: 6 - 12 Yrs	8	11/6/2024	1	2	2		NO		Tiffany	
N	Ailford	DE Toddler 2-3 Yrs	30	11/6/2024	0	0			(NO)		Tiffany	
N	Ailford	26.4	140		11	11	2	e		0		
2												
3										-		
F	Porter Road	DE Infant: 4 Weeks - 12 Mths (Lil Learn)	16	11/12/2024	2	3	3		NO		Tiffany	
F	orter Road	DE Older Infant: 12 - 24 Mths (Explorers	24	11/12	4	4	4		NO		Tiffany	
6 F	Porter Road	DE Toddler: 2 - 3 Yrs (Discoverers)	31	11/12	6	6	4		NO		Tiffany	

Enter the number of spaces unable to Enroll due to staffing limitations.

0	く ち さ 母 。	a 100% - \$ % .0 00 123	- 10 +	B I ÷	A 🗎 🏊 🖽 💱	1 * <u>=</u> * + *	₽ * <u>A</u> * GĐ	+ H V	Ξ • Σ			^
3	- fic Numb	er of Spaces Unable to Enroll Due to Staffing Lim	itation									
	A	В	c .	▶ E	F	G	н	1	J	к	L	
	Jennifer C	enter's										
3	Centre Name	Category	Sum of Capacity	Enter date you updated	(Manually Update Numbers) Available Spaces November	(Manually Update Numbers) Available Spaces December	(Manually Update Numbers) Available Spaces Januray	(Manually Update Numbers) Available Spaces February	Staffing Limitation/ Staff Needed to Enroll	Number of Spaces Unable to Enroll Due to Staffing Limitation	lient Services coordinator	
4	Dover	2023 - Summer Camps - Dover	15	11/8/2024	0	0	0	0	NO	0	Tiffany	summe
	Dover	DE Infant: 4 Weeks - 12 Mths	8	11/8/2024	1	1	1	1	NO	0	Tiffany	1 FT of
	Dover	DE Older Infant: 12 - 24 Mths	24	11/8/2024	0	0	0	0	NO	0		1 PT -
	Dover	DE Toddler: 2 - 3 Yrs	28	11/8/2024	1	1	1	1	NO	0	Tiffany	1 open
	Dover	DE Preschool: 3 - 4 Yrs	20	11/8/24	0	0	0	0	NO	0	Tiffany	1 PT T
	Dover	DE Preschool: 4 - 5 Yrs	20	11/8/2024	1	2	2	2	NO	0	Tiffany	1 AVAI
0	Dover	DE School Age: 6 - 12 Yrs	15	11/8/24	0	0	0	0	NO	0	Tiffany	FULL
1	Dover Total	80.2	115		3	4	4	4		0		
2												
3												
4	Milford	2023 - Summer Camps - Milford	0						NO	0	Tiffany	summe
5	Milford	DE Infant: 4 Weeks - 12 Mths	24	11/6/2024	1	0			(NO	0	Tiffany	Willian
5	Milford	DE Older Infant: 12 - 24 Mths	24	11/6/2024	0	0			NO	0	Tiffany	Noel s
	Milford	DE Preschool: 3 - 4 Yrs	30	11/6/2024	7	6			YES	10	Tiffany	New h
8	Milford	DE Preschool: 4 - 5 Yrs	24	11/6/2024	2	3			NO	0	Tiffany	Odese
9	Milford	DE School Age: 6 - 12 Yrs	8	11/6/2024	1	2	2		NO	0	Tiffany	
0	Milford	DE Toddler 2-3 Yrs	30	11/6/2024	0	0			NO		Tiffany	
1	Miltord	26.4	140		11	11	2	0		10		
2												
5	Porter Poad	DE lafaat 4 Washa 12 Mits 8 1		11/12/2021	2	2	2			0	Tille	
5	Porter Road	DE oldes before 12 A Mite (European	16	11/12/2024	2	3	3		NO	6	Tiffanu	
	Porter Road	DE Uder Infant: 12 - 24 Mths (Explorer	24	11/12	4	4	4		NO	0	Tiffanu	
~	Parter Deed	DE loudiel. 2 - 3 Yrs (Discoverers)	31	11/12	6	6	4		NO		Tillarly	

5

6

7 Add specific space and schedule information in the comments.

	BBNA File E	dit View Ins	ailability Tracker sert Format Dat	a Tools Extens	ions Help				05	0 😳 😳	+2 🕄 🗐 🖓 🗸 🛇 Share 🔹 🔇
a	2 5 0	2 🖨 🚏 1	00% • \$ %	.0, .00 123	- 11 + E	3 I ÷ A	<u>è.</u> ⊞ 53	+ ≣ + ⊥	* P * <u>A</u> * GD		- Σ
3	•	fic Number of	Spaces Unable to Enrol	I Due to Staffing Limit	ation						
		C	4 🕨 E	F	G	н	1	J	к	L	
3		Sum of Capacity	Enter date you updated	(Manually Update Numbers) Available Spaces November	(Manually Update Numbers) Available Spaces December	(Manually Update Numbers) Available Spaces Januray	(Manually Update Numbers) Available Spaces February	Staffing Limitation/ Staff Needed to Enroll	Number of Spaces Unable to Enroll Due to Staffing Limitation	Client Services Coordinator	Comments & CONFI
1	/er	1	5 11/8/2024	0	0	0	0	NO	0	Tiffany	summer camp over
	3		8 11/8/2024	1	1	1	1	NO	0	Tiffany	1 FT opening
	3	2	4 11/8/2024	0	0	0	0	NO	0		1 PT - T/R
		2	8 11/8/2024	1	1	1	1	NO	0	Tiffany	1 opening available on 11/25
		2	0 11/8/24	0	0	0	0	NO	0	Tiffany	1 PT T/R spot available
		2	0 11/8/2024	1	2	2	2	NO	0	(Tiffany	1 AVAILABILITY IMMEDIATELY 1 TR SPOT then one addition
C		1	5 11/8/24	0	0	0	0	NO	0	Tiffany	FULL
1	80.2	11	5	3	4	4	4		0		
2											
8											
6	ord		0					NO	0	(Tiffany)	summer camp
	5	2	4 11/6/2024	1	0			NO	0	(Tiffany)	Williams starting ?, Stetson? Please change max capicity to
	3	2	4 11/6/2024	0	0			NO	0	(Tiffany)	Noel starting 11/18, EJ?, Staff son 11/18, Olivia 11/18
		3	0 11/6/2024	7	6			YES	10	(Tiffany)	New hire starting 11/4 Please change to no staffing limitation:
		2	4 11/6/2024	2	3			NO	0	Tiffany	Odeses 11/18
			8 11/6/2024	1	2	2		NO	0	Tiffany	
E.		3	0 11/6/2024	0	0			NO		(Tiffany)	
	26.4	14	0	11	11	2	0		10		
	s (Lil Learn	1	6 11/12/2024	2	3	3		NO	0	(Tiffany)	
	s (Explorer	2	4 11/12	4	4	4		(NO)	0	Tiffany	
	verers)	3	1 11/12	6	6	4		NO	0	Tiffany	
	(anotanita	2	7 11/12	1	1	1		NO	0	Tiffany	

8

The area highlighted in RED indicates the tracker update is overdue. The tracker needs to be updated weekly for accuracy.

0	2 5 2	合 〒 100	% • \$ %	.0, .00 123	Defaul 🝷 📔 —	10 + B	I ÷ A	è. ⊞ 53	- ≣ • <u>↓</u> • } •	· A • © 🕂	E Υ E · Σ ^
M6	· 1.	fic 1 PT - T/R									
		с .	▶ E	F	G	н	1	J	к	L	
1											
3		Sum of Capacity	Enter date you updated	(Manually Update Numbers) Available Spaces November	(Manually Update Numbers) Available Spaces December	(Manually Update Numbers) Available Spaces Januray	(Manually Update Numbers) Available Spaces February	Staffing Limitation/ Staff Needed to Enroll	Number of Spaces Unable to Enroll Due to Staffing Limitation	Client Services Coordinator	Comments & CONF
4	over	15	11/8/2024	0	0	0	0	NO	0	Tiffany	summer camp over
5	hs	8	11/8/2024	1	1	1	1	NO	0	Tiffany	1 FT opening
6	hs	24	11/8/2024	0	0	0	0	NO	0		1 PT - T/R
7		28	11/8/2024	1	1	1	1	NO	0	Tiffany	1 opening available on 11/25
8		20	11/8/24	0	0	0	0	NO	0	Tiffany	1 PT T/R spot available
9		20	11/8/2024	1	2	2	2	NO	0	Tiffany	1 AVAILABILITY IMMEDIATELY 1 TR SPOT then one addit
10		15	11/8/24	0	0	0	0	NO	0	Tiffany	FULL
11	80.2	115		3	4	4	4		0		
12											
13											
4	ilford	0						NO	0	Tiffany	summer camp
15	hs	24	11/6/2024	1	0			NO	0	Tiffany	Williams starting ?, Stetson? Please change max capicity t
16	hs	24	11/6/2024	0	0			NO	0	Tiffany	Noel starting 11/18, EJ?, Staff son 11/18, Olivia 11/18
1/		30	11/6/2024	7	6			YES	10	Tiffany	New hire starting 11/4 Please change to no staffing limitatio
18		24	11/6/2024	2	3			NO	0	Littany	Odeses 11/18
19		8	11/6/2024	1	2	2		NO	U	Tittany	
10	20.4	30	11/6/2024	0	0			NO	40	Tiffany	
22	26.4	140		11	11	2	0		10		
23											
24	hs (Lil Learn	16	11/12/2024	2	3	3		NO	0	Tiffany	
25	hs (Explorer	24	11/12	4	4	4		NO	0	Tiffany	
26	overers)	31	11/12	6	6	4		NO	0	Tiffany	
27	vestigators)	27	11/12	1	1	1		NO	0	Tiffany	

Sum of Capacity is your center capacity as it is set in Day Care Works.(this field is locked and is populated from DCW)

_	File Edit view	insert Format Data Tools Exter	isions Help									
Q	5 4 8 9	° 100% ▾ \$ % .0, .00 123	Defaul 🝷	- 10 +	в I 🕆 📥	♦. 田 53	+ + ± + ≣ +	• <u>A</u> • GD	± 11 Y	≣-Σ		^
16	- fic 11/6/20	124										
	A	В	с .	> E	F	G	н	1	J	к	L	
1	lannifan C.	a méa ria										
2	Jennifer Co	enter s										
3	Centre Name	Category	Sum of Capacity	nter date ou updated	(Manually Update Numbers) Available Spaces November	(Manually Update Numbers) Available Spaces December	(Manually Update Numbers) Available Spaces Januray	(Manually Update Numbers) Available Spaces February	Staffing Limitation/ Staff Needed to Enroll	Number of Spaces Unable to Enroll Due to Staffing Limitation	Client Services Coordinator	
4	Dover	2023 - Summer Camps - Dover	15	11/8/2024	0	0	0	0	NO	0	Tiffany	summer
5	Dover	DE Infant: 4 Weeks - 12 Mths	8	11/8/2024	1	1	1	1	NO	0	Tiffany	1 FT ope
5	Dover	DE Older Infant: 12 - 24 Mths	24	11/8/2024	0	0	0	0	NO	0		1 PT - T
7	Dover	DE Toddler: 2 - 3 Yrs	28	11/8/2024	1	1	1	1	NO	0	Tiffany	1 openir
в	Dover	DE Preschool: 3 - 4 Yrs	20	11/8/24	0	0	0	0	NO	0	Tiffany	1 PT T/F
9	Dover	DE Preschool: 4 - 5 Yrs	20	11/8/2024	1	2	2	2	NO	0	Tiffany	1 AVAIL
0	Dover	DE School Age: 6 - 12 Yrs	15	11/8/24	0	0	0	0	NO	0	(Tiffany	FULL
1	Dover Total	80.	115		3	4	4	4		0		
2												
3												
4	Milford	2023 - Summer Camps - Milford	0						NO	0	Tiffany	summer
5	Milford	DE Infant: 4 Weeks - 12 Mths	24	11/6/2024	1	0			NO	0	Tiffany	Williams
6	Milford	DE Older Infant: 12 - 24 Mths	24	11/6/2024	0	0			NO	0	Tiffany	Noel sta
7	Milford	DE Preschool: 3 - 4 Yrs	30	11/6/2024	7	6			YES	10	Tiffany	New hire
8	Milford	DE Preschool: 4 - 5 Yrs	24	11/6/2024	2	3			NO	0	Tiffany	Odeses
9	Milford	DE School Age: 6 - 12 Yrs	8	11/6/2024	1	2	2		NO	0	Tiffany	
0	Milford	DE Toddler 2-3 Yrs	30	11/6/2024	0	0			NO		Tiffany	_
1	Milford	26.	140		11	11	2	0		10		
z												
3	Portor Dood		10	44/42/2024	2	2	2			0	(TH	
6	Porter Road	DE Infant: 4 weeks - 12 Mths (Lil Lear	16	11/12/2024	2	3	3		NO	0	Timany	
4	Porter Road	DE Older Intant: 12 - 24 Mths (Explore	24	11/12	4	4	4		NO	0	Tillany	
0	Porter Road	DE loddler: 2 - 3 Yrs (Discoverers)	31	11/12	6	6	4		NO	U	Timany	

Category/Rooms Match DCW and are your specific Age groups/rooms.(this field is locked and is populated from DCW)

q	ちょゆき	a 100% - \$ % .0, .00 123	Defaul 🝷	- 10 +	в I 🕆 🔺	À. ⊞ 53	+ + ± + =	• <u>A</u> • G	1 II Y	⊑ - Σ		^
16	→ fic 11/6/2	024										
	A	В	с .	> E	F	G	н	1	J	к	L	
1	Jennifer C	enter's										
3	Centre Name	Category	um of Capacity	Enter date you updated	(Manually Update Numbers) Available Spaces November	(Manually Update Numbers) Available Spaces December	(Manually Update Numbers) Available Spaces Januray	(Manually Update Numbers) Available Spaces February	Staffing Limitation/ Staff Needed to Enroll	Number of Spaces Unable to Enroll Due to Staffing Limitation	Client Services Coordinator	
4	Dover	2023 - Summer Camps - Dover	15	11/8/2024	0	0	0	0	NO	0	Tiffany	summe
5	Dover	DE Infant: 4 Weeks - 12 Mths	8	11/8/2024	1	1	1	1	NO	0	Tiffany	1 FT of
6	Dover	DE Older Infant: 12 - 24 Mths	24	11/8/2024	0	0	0	0	NO	0		1 PT -
7	Dover	DE Toddler: 2 - 3 Yrs	28	11/8/2024	1	1	1	1	NO	0	Tiffany	1 open
в	Dover	DE Preschool: 3 - 4 Yrs	20	11/8/24	0	0	0	0	NO	0	Tiffany	1 PT T
9	Dover	DE Preschool: 4 - 5 Yrs	20	11/8/2024	1	2	2	2	NO	0	Tiffany	1 AVAI
0	Dover	DE School Age: 6 - 12 Yrs	15	11/8/24	0	0	0	0	NO	0	Tiffany	FULL
11	Dover Total	80.2	115	;	3	4	4	4		0		
2												
3												
4	Milford	2023 - Summer Camps - Milford	(1					NO	0	Tiffany	summ
5	Milford	DE Infant: 4 Weeks - 12 Mths	24	11/6/2024	1	0			NO	0	Tiffany	Willian
6	Milford	DE Older Infant: 12 - 24 Mths	24	11/6/2024	0	0			NO	0	Tiffany	Noel s
7	Milford	DE Preschool: 3 - 4 Yrs	30	11/6/2024	7	6			YES	10	Tiffany	New h
В	Milford	DE Preschool: 4 - 5 Yrs	24	11/6/2024	2	3			NO	0	Tiffany	Odese
9	Milford	DE School Age: 6 - 12 Yrs	8	11/6/2024	1	2	2		(NO)	0	Tiffany	
0	Milford	DE Toddler 2-3 Yrs	30	11/6/2024	0	0			NO		Tiffany	
1	Milford	26.4	140		11	11	2	0		10		
2												
3												
4	Porter Road	DE Infant: 4 Weeks - 12 Mths (Lil Learn)	16	11/12/2024	2	3	3		NO	0	Liffany	
5	Porter Road	DE Older Infant: 12 - 24 Mths (Explorers	24	11/12	4	4	4		NO	0	Tiffany	
26	Porter Road	DE Toddler: 2 - 3 Yrs (Discoverers)	31	11/12	6	6	4		NO	0	Tiffany	

9

10

Center Name.(this field is locked)

The curt view	moent Format Data Tools Exten	ыона пер									
く ち さ 母 。	ਰਿ 100% - \$%.00 123	Defaul 🝷	- 10 + 1	в I 🕆 📥	À. ⊞ 53 -	∃・↓・ }	• <u>A</u> • GD	± 11 Y	Ē • Σ		^
✓ fix 11/6/2	2024										
A	В	с .	¢ → E	F	G	н	1	J	к	L	
Jennifer C	enter's										
Centre Name	Category	Sum of Capacity	Enter date you updated	(Manually Update Numbers) Available Spaces November	(Manually Update Numbers) Available Spaces December	(Manually Update Numbers) Available Spaces Januray	(Manually Update Numbers) Available Spaces February	Staffing Limitation/ Staff Needed to Enroll	Number of Spaces Unable to Enroll Due to Staffing Limitation	Client Services Coordinator	
Dover	2023 - Summer Camps - Dover	15	5 11/8/2024	0	0	0	0	NO	0	Tiffany	summ
Dover	DE Infant: 4 Weeks - 12 Mths	8	3 11/8/2024	1	1	1	1	NO	0	Tiffany	1 FT o
Dover	DE Older Infant: 12 - 24 Mths	24	11/8/2024	0	0	0	0	NO	0		1 PT -
Dover	DE Toddler: 2 - 3 Yrs	28	3 11/8/2024	1	1	1	1	NO	0	Tiffany	1 ope
Dover	DE Preschool: 3 - 4 Yrs	20	11/8/24	0	0	0	0	NO	0	Tiffany	1 PT
Dover	DE Preschool: 4 - 5 Yrs	20	11/8/2024	1	2	2	2	NO	0	Tiffany	1 AVA
Dover	DE School Age: 6 - 12 Yrs	15	5 11/8/24	0	0	0	0	NO	0	Tiffany	FULL
Dover Total	80.2	115	5	3	4	4	4		0		
Milford	2023 - Summer Camps - Milford	()					NO	0	Tiffany	summ
Milford	DE Infant: 4 Weeks - 12 Mths	24	11/6/2024	1	0			NO	0	Tiffany	Willia
Milford	DE Older Infant: 12 - 24 Mths	24	11/6/2024	0	0			NO	0	Tiffany	Noels
Milford	DE Preschool: 3 - 4 Yrs	30	11/6/2024	7	6			YES	10	Tiffany	New h
Milford	DE Preschool: 4 - 5 Yrs	24	11/6/2024	2	3			NO	0	Tiffany	Odes
Milford	DE School Age: 6 - 12 Yrs	8	11/6/2024	1	2	2		NO	0	Tiffany	
Milford	DE Toddler 2-3 Yrs	30	11/6/2024	0	0			NO		Tiffany	
Milford	26.4	140)	11	11	2	0		10		
Porter Road	DE Infant: 4 Weeks - 12 Mths (Lil Learn)	16	5 11/12/2024	2	3	3		NO	0	Tiffany	
Porter Road	DE Older Infant: 12 - 24 Mths (Explorers	24	11/12	4	4	4		NO	0	Tiffany	
Porter Road	DE Toddler: 2 - 3 Yrs (Discoverers)	31	11/12	6	6	4		NO	0	Tiffany	
Porter Road	DF Preschool: 3 - 4 Yrs (Investigators)	27	11/12	1	1	1		NO	0	Tiffany	