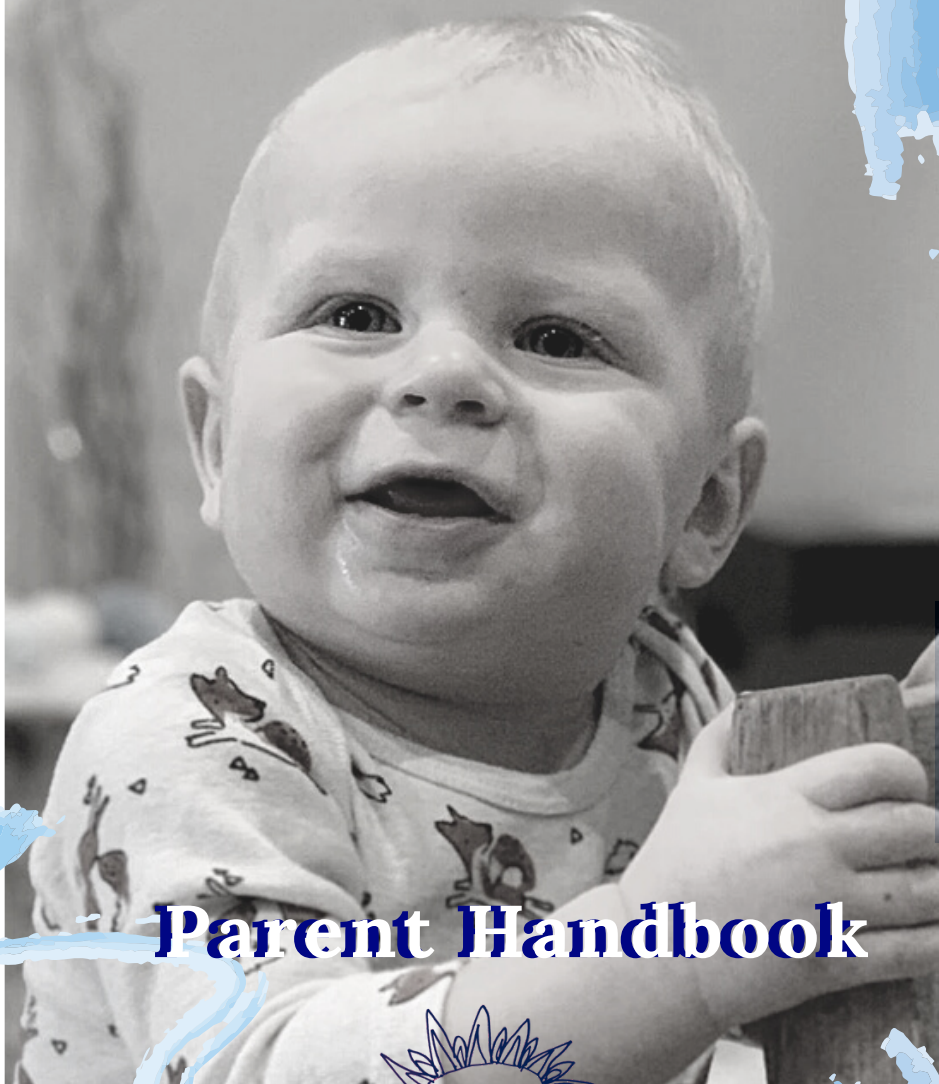


Kids Country

Day School



Parent Handbook



Welcome to Kids Country!

Dear Parents,

We would like to personally welcome you to Kids Country Day School! We are honored that you have entrusted the care of your child to us. Please know that we take this responsibility very seriously. We strongly believe that each child should be provided with a meaningful early childhood education experience and that this engaging experience will set the stage for their future success. To that end, we pledge to exceed your expectations by providing your child with a safe, fun, nurturing, and intentional environment with an emphasis on learning through play.

Our classroom environments are strategically arranged to make learning fun and hands-on. Our curriculum gently challenges minds and engages bodies while connecting experience to the real world. We do not teach by telling children all the answers, but rather by setting the stage for the children to seek answers. This equals real learning. Every day, we are preparing your child for 21st-century learning.

At each Kids Country Day School location, you will find a School Director and a Pedagogical Assistant that has been chosen because of their background in Early Childhood Development, their positive outlook, and their commitment to children. You will find these wonderful individuals are inspired to deliver you, the parent, peace of mind and dedicated to offering your child a safe, clean and nurturing environment. The classroom teachers are nurturing, attentive and genuinely care for the well-being of your child. We are all committed to providing the very best experience for you and your child. Welcome to our Kids Country family, we can't wait to walk alongside you and your child as you begin this journey of learning.

Nothing without joy,

Kids Country Day School



Our Vision

At Kids Country, we inspire the hearts, minds and imaginations of children

We create playful learning environments that

honor and *inspire* each child's individuality through nurturing, authentic learning experiences.

We are *passionate* about children and believe that each child is competent, curious and filled with wonder.

We pledge to work with *integrity* and *vision* as we foster

love in the journey of learning.



Nothing without Joy Philosophy

Inspire through Imagination

Through play-based learning, we encourage all children to use their imaginations and become anything they want to be. Our environments allow the children to become a zookeeper, an astronaut flying through space, or even a captain on a boat. Whatever your child imagines, we are there to support them in completing their vision. Our schools are Reggio Inspired, meaning that we respect the rights of children by observing and actively listening to their interests and needs as they interact with peers and their environments. We use this research to create individualized lesson plans for each child to create a learning experience that's memorable

Image of a child

A child is competent, capable, and full of wonder with a desire for knowledge and life and is always ready for challenges on the journey of learning.

Teacher's Role

The teacher plays a critical role by being the child's partner and recognizing many learning possibilities.

Documentation

In order to understand children and the way they learn, teachers work diligently to document all aspects of the learning process.

Environment

The environment children explore acts as the third teacher in their learning. It provides children with the ability to explore and become inspired.

Role of Parent

The involvement of the parents is a critical component of a child's learning process. Acting as a role model and guide that supports their learning success.



Our Schools

Open Monday - Friday
7:00am - 6:00pm



Stow
4923 Hudson Drive
Stow OH
(330) 686 7077
aredman@kidscountry.com



Fairlawn
2955 Smith Road
Fairlawn OH
(330) 668 5144
lferguson@kidscountry.com



Medina
3520 Octagon Drive
Medina OH
(330) 723 8697
cthomas@kidscountry.com



Green
1801 Town Park Center
Uniontown OH
(330) 899 0909
tkramer@kidscountry.com



Hartville
126 Washington Street
Hartville OH
(330) 877 2600
slockhart@kidscountry.com



Wadsworth
876 West St
Wadsworth OH
(330) 331 7729
kkaraffa@kidscountry.com



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Importance of Play

Play is central for our children to develop positive life long learning success. Play and learning occur simultaneously – they are not separate entities. It is not play versus learning, but play and learning. It is not about readiness for school, but readiness for life.

The most important factors for early childhood are our children developing positive imagery of themselves as a learner and learning to love to learn. That way they hit the school with all the tools needed.

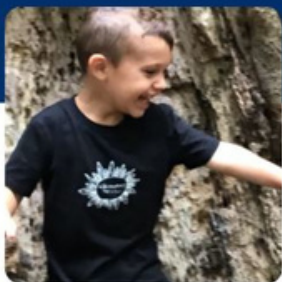


*learn
through
play*



Making Sense of it all

Understanding KC philosophy



Provocations

Inquiry-Based Learning

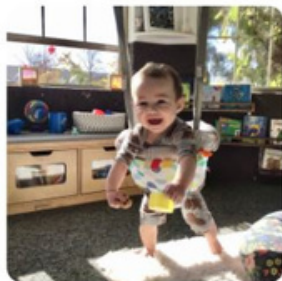
Teachers as Partners

PLAY

Research

Hands On

Exploration



Curriculum

There are as many different combinations of learning styles as there are different children. Each child learns at their own pace, in their own way. Our teachers hone in on the learning style of each child and use the classroom tools, such as the inquiry based learning approach, and the environment to increase the knowledge base of each child. Whatever your child's learning style – whether building with blocks, sitting to write or create art, or dramatic play – we support their own personal blend.

We challenge our students to explore, hypothesize, cooperate, and develop together as a class and as individuals. Kids Country offers our Be Curious blended curriculum that guides and challenges each kind of learner: kinesthetic learners are given many opportunities to manipulate and learn from hands-on classroom tools. If your child learns best through listening, he'll be given many opportunities to be read to and taught through circle times and library activities. Educational and social concepts are introduced in many ways throughout the day to assure that every child is given the opportunity to learn.



Portfolio

Each child has a comprehensive portfolio with formal and informal assessments. The portfolio builds as the child develops over time. Portfolios are shared at each Fall and Spring conferences, however, parents are welcome to view and discuss the portfolio and any related assessments at any time.

<u>Assessment</u>	<u>Description</u>	<u>Timeline</u>
Ages and Stages Questionnaire (ASQ-3)	Communication, Physical, Problem Solving, and Social skills checklist, based on developmental norms of the child's exact age	-Upon enrollment, completed by family - Before each classroom change, completed by teachers
Classroom Observations including: Anecdotal Notes Work samples Labeled photographs learning stories	Documentation of learning experiences and abilities observed and measured during classroom play	- Ongoing, from the 1st day of enrollment
Devereux Early Childhood Assessment Tool (DECA)	Snapshot of Social and Emotional development	- September - May
Interim Report	Brief informal summary of the child's progress mid-school year	- February
Pearson Assessment	Comprehensive assessment, showing a continuum of skills over time	- Ongoing throughout each classroom academic year.



Assessments

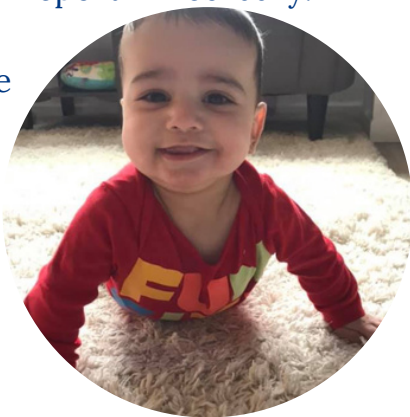
Purpose, Administration, and Communication

Assessments are an integral part of gathering information on your child's development and learning. All assessments are conducted in the natural classroom environment during regular learning experiences and never in a "drill" manner. Children are observed and screened by their familiar classroom teachers, who have had explicit training on each assessment or screening tool. Lead teachers are formally trained in the assessment and documentation process through Ohio Approved Trainings.

Assessments are not only in the hands of teachers. Parents are asked to complete a baseline developmental assessment upon enrollment and remain involved through scheduled goal-setting meetings and by frequently sharing observations from home.

Teachers' assessment information is shared with parents through informal daily communications, as well as formal parent-teacher conferences. Conferences are scheduled in November and May, with an interim report in February.

Combining the school and home observations build a more complete understanding of the whole child. While meeting with you during conferences, together, we review your child's assessment results and create goals to support your child's individual needs.



Assessments

Uses

The combination of assessments document milestones as children develop over time, give snapshots of each child's abilities per year, and help discover children's interests along the way. We assess your child formally and informally through observations, checklists, and rating scales on an ongoing basis. Assessment results and parent input are used to develop purposeful learning experiences, adapt teaching styles to support individual needs, plan program-wide improvements, and support community initiatives. Should any developmental delays or concerns come to light through our screenings and observations, we are then able to recommend professionals who may provide further screening, diagnostic assessments, and support to both the child and teachers. The ASQ-3 and DECA give research-based developmental results that track developmental progress. Combining these tools with the Child Assessment Portfolio's observed skills and accomplishments, gives checks and balances, ensuring the effectiveness of the assessment process of the whole child.

Referrals

If necessary, assessment results are released to outside professionals only with parental consent. All efforts will be made to cooperate with referring agencies. Teachers will provide observations, input, and open their classrooms to support professionals. The administration will follow up with families to ensure that referrals are followed in the best interest of the child. At this time we do not report our assessment reports to ODJFS pursuant to code 5101:2-17-02.



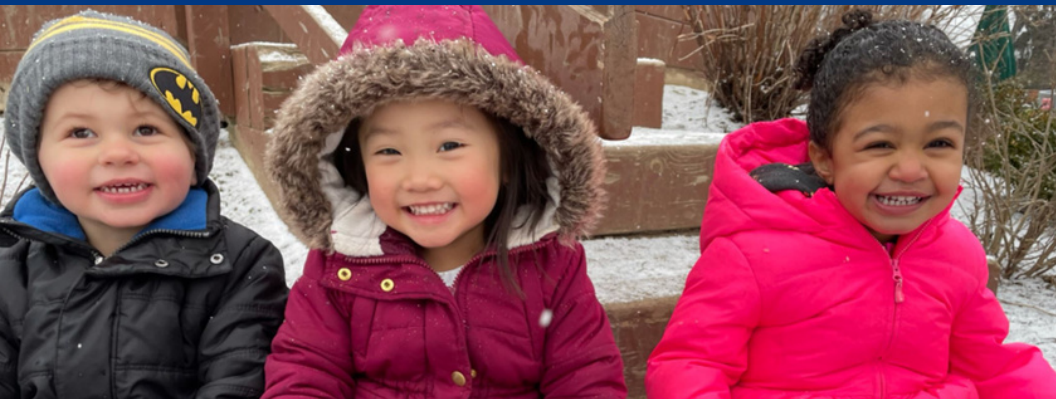
Environments

Envisioned with the child in mind

Our schools and classroom environments are designed with the child in mind. Our furniture, equipment and learning tools are intentionally staged to offer the most learning potential and inspiration. Children are curious, imaginative and full of wonder and our classrooms exemplify this image of the child. Children thrive in environments that are suited to their interests and developmental stages. In the Reggio Emilia approach the environment is viewed as a third teacher, a place that is welcoming, authentic aesthetically pleasing, culturally representative of community, embraces nature and filled with purposeful materials.



Outdoor Play



What child doesn't love going outside to play? We believe that just as much learning occurs outdoors as indoors. We want to get the children outside as often as possible. Please help us by sending your child with appropriate clothing for the weather. **Dress your child for the weather!** In the event that temperatures fall below 25° Fahrenheit for our toddlers and 0° for our preschoolers, children will have an opportunity to stretch and get exercise through the use of our indoor Gross Motor Room if the temperature or safety concerns, included but not limited to temperature, humidity, wind chill, ozone levels, pollen count, lightning, rain or ice, falls below our requirements. Each class is scheduled to use this classroom daily. Our state-of-the-art playground and outdoor activities are simply an extension of the classroom, providing additional social opportunities and team-building skills for your child.

A word about our Mud Kitchens...Yes! "Mud" Kitchens! We have wonderful mud play for the children from April through October. They WILL get DIRTY! Please send extra clothes so your child can enjoy the fun! Be prepared, dirty happens! The end of June also marks the official celebration of International Mud Day, be sure to come to join in the fun!



Group Sizes

Rooms are designed with all children in mind to give each child the freedom to learn and play, plus regular opportunities for interaction between age groups.



Infant Rooms have an average teacher to child ratio of 1:5 and a maximum group size of 12 children.



Toddler Rooms have an average teacher-to-child ratio of 1:7 and a maximum group size of 14 - 21 children.



Preschool Rooms have an average teacher to child ratio of 1:12 and a maximum group size of 24 - 28 children.



Nutrition



The Kids Country (KC) kitchen is always the hub of our schools because we value the importance of food and nutrition and appreciate the impact we have in establishing healthy eating habits for your child. We know quality food and a full belly contributes to growth, development and contentment.

Our experienced KC chefs prepare healthy snacks and meals that put a smile on their face.

At Kids Country, fresh fruit is available throughout the day in the classrooms to provide children with healthy and accessible options to meet their hunger on the go.



Nutrition in action

Food and the occasions to eat are an integral part of our curriculum. We use lunch and snack times to practice proper etiquette and preparation techniques in order to learn life skills. Children are encouraged to serve themselves “family-style” to develop proper portion sizes and eating habits. Teachers sit with children during mealtime to discuss nutrition and the special happenings of their day, while also modeling manners and appropriate meal conversation. Kids Country provides nutritionally balanced meals, including breakfast, lunch, and one formal snack daily. We also have fresh fruit available in the classroom all day for the children. Our full-time chefs provide a nutritionally balanced breakfast each morning at 7:30 a.m. Should your child arrive after breakfast, we will provide cereal until 9:30 a.m. A Hot Lunch is provided each day at 11:30 a.m. and provides more than one-third of a child’s recommended daily nutritional requirements. This menu includes food from all food groups. We try to offer food that most children enjoy. Should yours not like what we are serving, we will provide him with an alternative sandwich option. We would love to have you join us for lunch...just let us know in the morning so we can order you lunch! Each afternoon, nutritious snacks are provided in each classroom and fresh fruit is always available in the classroom.

Parents of infants are asked to provide formula or breast milk for their babies. When your baby is ready for solids, simply let us know and supply baby cereal and baby food until you tell us he is ready for table foods!

Meals are a special time for bonding with caregivers and peers. Infants will be held, cuddled, and talked to while receiving bottles, just as you would at home. Bottles and sippy cups are never propped or given to babies or toddlers while in bed or walking around and playing. We sit together and provide opportunities for children to spend time sharing their day, family-style, as soon as they are able to sit up. We look forward to helping your child meet new nutritional milestones such as drinking from a cup, using flatware, and eventually self-serving.



Food Safety

Teachers utilize proper handwashing procedures before preparing food and feeding children. Gloves must also be worn when handling food or beverages. Foods must be checked for expiration dates, freshness, and proper temperature before serving. All fruits and vegetables must be washed prior to eating. Food or beverages must never be microwaved with plastic or Styrofoam.

Ohio Department of Job and Family Services (ODJFS) Food Preparation Requirements must be met at all times.

Bottle Feeding /Milk & Juice

All formula and breast milk bottles must come from home each day and are sent home each day to be cleaned and sanitized at home. All bottles must come in labeled with the child's name, and date. If breast milk, it needs to also include the date the milk was expressed. Formula, breastmilk, or milk are the only fluids to be in bottles. No additional ingredients may be in any bottle (supplements, cereals, solid foods, thickeners, etc), unless written directions have been given by a doctor. Whole milk is served to children between 12 and 24 months. Children older than 24 months are served reduced-fat milk. Water will not be served in bottles and will not be served to children under a year of age without a doctor's note with a written special care plan on file.

Juice and sweetened drinks are not served to children.

All bottles will be stored in the classroom refrigerator for one day only. Bottles are warmed only in a commercial bottle warmer. Bottles are never warmed in a microwave. Bottles are mixed gently, not shaken (unless specified by the family), to preserve the integrity of nutritional properties.

Bottles, once warmed, are kept for one hour only. In case of emergency, one ready-to-drink bottle of formula is to be kept under each child's crib or a frozen bag of breastmilk is to be kept in the upright deep freezer in the kitchen.

Handling of Formula

The formula must be mixed at home according to the manufacturer's instructions.

Handling of Breastmilk

Breast milk bottles must be filled at home and brought to school with lids or nipples already attached. Mothers are welcome to nurse or pump in the classroom, using the provided seating areas for feeding. Feeding times are coordinated as much as possible with nursing visits, but in case the baby is overly hungry or the nursing mother is delayed, we do require breastmilk bottles to be supplied daily. Extra breast milk kept in the deep freezer must be brought in individual serving bags and labeled with name and date expressed. This supply can be kept for a maximum of 12 months.



Solid Foods

Infants younger than four months are not served solid foods unless the child's physician has recommended it and the family approves it. Written approval from a physician is required. When infants begin to eat solid foods, an individual food list is kept for each child to ensure that only foods that their physician and parents have approved are served. Teachers can provide this list when needed. Parents initial foods on the list as they are introduced at home and only those marked foods will be served, according to the parent's requested meal schedule (i.e. fruit in the morning, vegetable in the afternoon). The food items to be served must follow the USDA nutrition guidelines and ODJFS Food Preparation Requirements.

Table Foods

Older babies and older children are provided with a full menu of prepared foods that meets the USDA nutrition guidelines. Menus are posted in the lobby and classrooms and are available to parents on our website, as well as in the office. All foods must meet Ohio Department of Job and Family Services (ODJFS) Food Preparation Guidelines. Children under four are not served hot dogs, whole grapes, popcorn, raw peas, hard pretzels of any shape, spoonful's of soy-nut butter, chunks of raw carrots, or meat larger than can be swallowed whole. We are a nut-free facility. The food items to be served must follow the USDA nutrition guidelines and ODJFS Food Preparation Requirements.

Unique Nutritional Needs

Should your child have a unique medical or religious nutritional need, Kids Country will be happy to serve the food you provide. All state of Ohio licensing food standards must be adhered to and food must come prepared and ready to serve. There will be no reduction in tuition. Special nutritional or feeding needs will be documented daily by our staff, ensuring that you know just how much and what types of foods/supplements your child has eaten. Please meet with your school director to ensure all documentation is completed as required.



Rest Time

Toddlers through Preschool rest time will be between the hours of 12:30 pm to 2:30 pm. PreK and MAPs children may choose not to rest and will be participating in educational activities during this time. A labeled cot is provided by Kids Country....we ask that you bring in a blanket labeled with your child's name for naptime. Blankets are sent home each Friday to be laundered. Cots are disinfected a minimum of once each week.

Toddlers/Two: 2 hour rest time

Preschool 1 and Preschool 2: Hour and half to two hours

PreK and MAPs one-hour rest time if needed or no rest time (please discuss this with your child's teachers) If your child is not sleeping, they are not required to remain on their cot.

Our Infant and baby programs are flexible and attuned to each baby's schedule. At Kids Country, we provide each child with her own crib. When a baby wakes from a nap, your baby's caregiver will immediately take her out of her crib and gently return her to the socialization of the play area.



Discipline Policy

Our discipline philosophy is rooted in Becky Bailey's Conscious Discipline. We encourage self-control, self-esteem, and respect for all children and staff. Conscious Discipline takes a different approach to traditional classroom management. Conscious Discipline takes everyday discipline issues and turns them into teachable moments that convey the importance of self-control, anger management, and appropriate conflict resolution. It gives children tools to understand that their emotions are important and deserving of attention while teaching the skill to problem solve.

Please take the time to check out the website www.consciousdiscipline.com to see how Dr. Bailey's brain research is changing the way we think of discipline and classroom management.

When any child in our program presents with challenging behavior, teaching staff follow the standards of the National Association for the Education of Young Children (NAEYC).

- Observe the children, and then identify events, activities, interactions and other factors that predict and may contribute to challenging behavior.
- Rather than focus only on eliminating the behavior, teaching staff shall focus on teaching the child social, communication, and emotional regulation skills and using environmental modifications, activity modifications, adult or peer support, and other teaching strategies to support the child's appropriate behavior.
- Teaching staff shall respond to challenging behavior, including physical aggression, in a manner that provides for the safety of the child and the safety of others in the classroom. Our response will be calm, respectful and provide the child with information on what is acceptable behavior and what is not.
- We will document the challenging behaviors and the intervention methods that were attempted in the behavior tracking log.
- Teacher-parent discussions regarding a child's behavior shall be held in private and shall focus on working as a team to develop and implement an individualized plan that supports the child's inclusion and success.
- If necessary, intervention shall ensure each child has access to professional services, such as referrals to behavioral specialists at Child Guidance, Summit County Board of Developmental Disabilities and Summit Educational Services, and the child's family physician and child's local school district.



Discipline Policy

When a child continues to be unable to control their actions they can choose to go to “Place to Pause” in their classroom. This space is for children to reflect on their feelings, look at a book about emotions, utilize the “I feel, I choose” board, if appropriate. Snuggle a stuffed animal, or simply play with a wave bottle. The teacher may also request a member management presence in the classroom so they can spend one on one time with the child to help them calm down.

If further guidance is required, actions taken will be individualized, consistent and appropriate to the child’s level of understanding. No physical punishment, shaming, coercion or humiliation of any kind will be administered or tolerated by program staff or parents in our facility. Our goal is to correct children's behavior and limit the use of suspension, expulsion and other exclusionary measures.

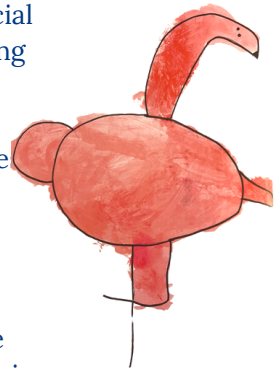
Possible reasons for suspension or expulsion include:

- 1.Excessive or reoccurring biting. Please see the biting policy below.
- 2.Aggressive behavior that is harmful to self or others.
- 3.Any continuing behavior that adversely affects the quality of group care.

The following steps will be completed in the event of suspension or expulsion.

Referral to an agency that supports behavioral health or special education services in the local area and assistance in obtaining an alternative placement. If a child’s behavior requires temporary removal on a repeated basis, there will be documentation for consideration of special education service. The school will maintain documentation on file of the outcomes of the incident, parent conferences and plans developed that include appropriate intervention strategies.

The purpose of the parent conference is to develop a plan jointly with the family and available resources, to address the specific behaviors. If a child in question has a disability and is in the process of being identified under the Individuals with Disabilities Education Act, the program will follow any state special education rules and regulations governing suspension/expulsion.



Biting Policy

Biting is age-appropriate between the ages of twelve and thirty months and is a normal part of early childhood development. Babies and Toddlers bite for many reasons, including teething, exploring new toys or objects with their mouth (“mouthing”). As they begin to understand cause-and-effect, they also might bite a person to see if they can get a reaction. Biting is also a way to get attention or express how they are feeling. Biting is a way of communication. As children’s language and communication skills develop, the biting will begin to subside. Biting that continues past two and a half years to three years is not appropriate. Parents may be called to pick up their child from school and their child may be suspended for the day. Excessive biting may result in expulsion if we have followed the discipline procedures above with no resolve.



Personal Hygiene

One of the best ways to keep our children and teachers healthy is to instruct and encourage the children of Kids Country to wash their hands before each meal or snack and after toileting. As your child grows with Kids Country, we continue to promote independent proper hygiene habits throughout the day. If you would like your child to brush their teeth after lunch, please send a labeled toothbrush in a toothbrush holder and toothpaste and we will make sure your child has the opportunity to brush their teeth.

As we strive to keep our centers clean, children are taught to respect the classroom environment and to clean it up as a part of the natural daily routine. These Practical Life activities will carry over to your home environment so be prepared to have a little cleaning helper at home.

Teacher Hand Washing

All teachers must wash hands:

- Upon entering and exiting the building
- Before and after feeding a child
- Before and after administering medication
- After handling garbage
- After all cleaning
- After all diapering/restroom aid
- After Wiping noses with gloves

Child Hand Washing

All children must wash hands:

- Upon entering and exiting the building
- After using the restroom/diapering
- Before snack/meals
- Before and after any sensory play
- After coming in from outside
- After handling pets

Diaper Policy

Diapers are checked and routinely changed as follows:

- Upon arrival
- Every two hours when children are awake
- When soiled or wet
- Upon awakening from a nap



Each class of diapering age has its own designated changing tables and/or restroom with changing mats.

All diapers and soiled underwear are changed on secure diapering mats on changing tables or for older children while standing in the restroom. For children placed on a changing table, a hand is kept on the child at all times for safety. No other items may be placed on diapering mats.



Safety Policies and Procedures

The safety of each child in our center is taken very seriously. The following policies and procedures are in place to protect every child entrusted to our care:

- For the safety and security of all the children, camera systems with video capabilities are installed in each classroom of every center. Camera recordings will only be used for staff training purposes and parents may not be permitted to watch recordings for the privacy of other children and families. The camera's recordings auto-deletes after 48 hours.
- Each staff member is assigned a group of children and is responsible for their guidance, management, and safety at all times. Children will be under adult supervision at all times while at our center. There may be an occasion, however, that your school-age child will be allowed to run errands within the center and read or play in small groups within sight or sound of the teacher.
- Parents are required to bring their children into the center, and ensure that they are under the supervision of a caregiver before leaving. at pick up, parents must notify the caregiver that they are picking up their child.
- We also offer curbside pick up, simply call into the center and we will come to get or deliver your child to you in your car.
- Please do not allow your vehicle to idle in our parking areas unless the vehicle needs to idle in extreme heat or cold to maintain interior or engine temperatures.
- When filling out your Enrollment paperwork, especially the Emergency Transport Information, please remember that family and friends who are authorized to pick up your child should be noted. We will NOT release a child to anyone who isn't noted in your Enrollment information. All visitors will be asked to show identification prior to releasing your child.



Safety Policies and Procedures

- Monthly fire drills are held. Alternative evacuation plans are posted in each classroom. Weather drills are conducted monthly and a log of the drill completion is kept on file per state requirements. In the event of a general emergency, be it a natural disaster or any threat to the safety of the children due to an environmental situation, parents will be contacted immediately. Kids Country follows guidelines set forth for specific situations. We will not hesitate to call the local police and /or fire department as necessary.
- The governing board of Kids Country knows it is imperative to establish a clear policy addressing weapons being brought into any of our facilities. Unless otherwise authorized by law, pursuant to Ohio Revised Code Section 2923.1212, no person shall knowingly possess, have under the person's control, convey or attempt to convey a deadly weapon or dangerous ordnance onto these premises, regardless if they are licensed or not. This policy is in place for the protection of all children, staff, and parents who are a part of the Kids Country family. We have a NO Weapons Policy.
- Smoking is prohibited, including but not limited to: Smokeless tobacco, electronic cigarettes, vaporizers, chewing tobacco and their by products.
- Kids Country will not provide care for any child whose parent refused to grant consent for transportation to the course of emergency treatments.
- Parents will be notified immediately if a child who is scheduled to arrive at Kids Country from another program doesn't arrive.
- Yellow school buses and Kids Country's buses drive through the parking lot every morning and afternoon. Cars are not permitted to drive near, block or pass the buses at any time.



Emergency Evacuation Location

If an emergency occurs and we need to evacuate the children from the building, a site has been established for each of our six campuses. After we have established the safety of the children, phone calls will be made to each parent. Your child's safety is our top priority!

Fairlawn Campus: Westfield Bank
2923 Smith Road, Akron

Green Campus: Green Branch Library
4046 Massillon Road, Uniontown

Hartville Campus: Hartville Elementary School
225 Lincoln Street, Hartville

Medina Campus: Medina Gymnastic Academy
3580 Octagon Drive, Medina

Stow Campus: National Machine
4880 Hudson Drive, Stow

Wadsworth Campus: Rite Aid
780 High Street, Wadsworth



Illness

We have hand washing sinks in the lobbies of every center and in every classroom and every restroom. Please wash your hands and have your child wash their hands as they enter Kids Country, as well as when leaving. Hand sanitizer is also available in the lobby.

If a child is sick, he may not be at school. If a child is too ill to participate in daily activities, he will recover more quickly in a home environment. If a child exhibits any of the symptoms listed on the next page, his parents will be contacted to pick him up within an hour. Your child is welcome to return once he is free of symptoms for a 24-hour period or with a note from the doctor clearing your child to return to school. Kids Country follows the Ohio Department of Health Child Care Communicable Disease Chart for appropriate management of suspected illnesses. This chart is posted in the kitchen of each center.

- Food supplements, medical food and modified diets must be dated and authorized in writing by a licensed physician and be updated annually.
- Pedialyte and Ricealyte are considered a change of diet and also require a medical form signed by a physician. If these are kept in the center on an “as needed” basis, they must be accompanied by written instructions from the parents and /or physician. (Medical Care Plan)
- Sunscreens and skin ointments, such as diaper cream, may be applied with a “Permission to Administer Form” signed by the parent. When treating a rash the center may not administer diaper cream for more than 14 days. A doctor's note will then be required.
- All emergency medications will be stored in the kitchen (refrigerated) or in the Center Director's office in a covered container. A trained staff member will sign the “Request for Administration of Medication for child care” form each time the medication is administered.



Illness

We understand how very difficult it is to leave work because your child is ill. With that understanding in mind, we must balance the wellness of all the children in the center. Should your child become ill while in our care, we will contact you to pick him/her up. In the meantime, we will make your child comfortable and isolate her from the other children in a supervised area of the room. Please make every effort to arrange to pick up within an hour of our call. As a backup, we need to have on file the name and phone number of persons authorized to pick up your child. If your child has been sent home due to fever (at or above 100 degrees), our center policy requires that he stay home until he is fever-free for 24 hours. We will post any classroom illnesses in the parent communication app to keep you aware of the classroom environment. We also require the name of your physician, dentist, and your preferred hospital or medical facility. For serious incidents or injuries, one staff member will administer first aid while another calls you and/or the paramedics. If for any reason, your child needs to be transported to the hospital or any medical facility, a staff member will accompany your child in the ambulance and remain with her until a parent or guardian arrives. Parents are required to grant emergency authorization to transport prior to enrollment.

Any incident or injury that requires first aid will be documented on an Incident Report. This would include a bump to the head, emergency transportation and any event that would jeopardize the safety of a child or staff. These reports are completed by the attending teacher and explain what happened to your child and what was done to treat the injury as well as who treated it. Parents will receive one copy of the form and the other will be placed in the child's permanent file. At Kids Country, every staff member is trained to recognize and identify signs of abuse and neglect in young children and are required by law to inform Children Services immediately of any suspicions.



Communicable Disease

What is a Communicable Disease? The following chart is a brief list of illnesses that will require the child to be separated from the group. A parent will be notified to pick up the child within an hour.

Communicable Disease
Severe Coughing - the child may turn blue in the face or make a whooping sound
Difficult or rapid breathing
Yellow eyes or skin
Temperature of 100 degrees Fahrenheit taken by axillaries method, when in conjunction with any other symptoms
Untreated, infected skin patches or rashes
Unusually dark urine or grey or white stool
Stiff neck with an elevated temperature
Sore throat or difficulty swallowing
Vomiting more than one time or when accompanied by any other sign or symptom of illness
A parasitic infection, such as ringworm
Untreated infected skin patches, unusual spots or rashes
Diarrhea - more than three abnormally loose stools within a twenty-four hour period
Evidence of untreated lice, scabies or other parasitic infestation
Redness of the eye or eyelid, thick and purulent (pus) eye discharge, matted eyelashes, burning, itching and eye pain



Medication

When you go to the doctor, please ask that he prescribe medicine that is taken twice a day so that you can administer it at home. We will only administer emergency medications including inhalers, Epi Pens, breathing treatments and Benadryl for severe allergies. Kids Country will administer medications to School Aged and any other children in our care, as long as the proper forms are completed. First dose of any medication needs to be administered at home. Most medications are locked and stored in a secure location, easily accessible to staff. Only employees trained in the “5 Rights of Medication Administration, and have been properly trained on a child’s emergency procedure, will administer medication. Emergency medications are inaccessible to children, but allow quick access for staff.

Child Medical Statement

A current Child Medical Statement form must be filled out completely, including hearing and vision screening, and be on file with Kids Country before a child may attend Kids Country. Medical Forms must be updated yearly, to continue enrollment in the center. If a vaccine preventable disease outbreak occurs in a school, any child that is under immunized will be excluded until released from a medical professional. All children must be vaccinated under a doctor's care, with updated vaccinations within 6 months of the recommended CDC requirements. Basic vaccinations are required for everyone's safety, if you choose to not have your child vaccinated for any reason, you must have a signed waiver on file at the office.



Communication

We will communicate in several different ways with you.

BP Connect: This app will send messages each day to your phone with updates about your child's day with messages from your child's teachers about their learning progress and it will keep you up to date on how they slept and ate, as well as how much fun they are having! Your child's teacher will send you photos, lesson plans, and daily updates through this app. It will update you on menus, center news, and upcoming events as well.

Educa: We also use Educa to provide you with learning stories about your child. These stories will document your child's learning journey and celebrate their successes with you. You have the opportunity to join in and comment back on this app!

-Monthly newsletters are emailed out and have a special calendar of events attached.

-We host school-wide community events several times a year, all families are welcome, please look out for these special family events!

-We also are available in person or via phone or Zoom to discuss your child at any time. We will offer you the opportunity for formal sit-down conferences twice a year, but feel free to ask us to sit and talk anytime!

We understand that parents may want to communicate among themselves regarding birthday parties or other classroom get-togethers, but we will never give your information out unless given consent on the Child Enrollment and Health Information form. This information will be available for you at your center's office. Just ask us for a parent phone list.

PIES *Parents involved in education*

You can be as active as you would like in your child's day at Kids Country! You can help plan parties for holidays, attend field trips, come for career day, work a book fair or STEM fair, attend a tea party or simply read a book to your child's class! At Kids Country, our door is always open!



Parent Communication

We will meet with you every year in March for registration to discuss your child's plan for the upcoming school year in the fall. At this time, we will make sure that your child's class placement is best for his social and academic development. You will also be offered two parent-teacher conferences each school year, at this time you will be given written reports about your child's development. These conferences will be held in the Fall and Spring. At this time, we will go over your child's progress assessment and portfolios. Prior to our conference, you will be asked to complete a Pre Conference Survey, this will give you a formal opportunity to raise any concerns and questions about individualized curriculum needs and assessment methods.

Teachers will also construct learning stories to document ongoing child development and learning opportunities.

Developmental Graduation

At Kids Country we look at all areas of development when it comes to graduating to the next class. This decision is made by the parents, the teachers and the Center Director. Once the decision has been made for your child to move into the next class, you will receive a Developmental Graduation Letter and Transition Schedule. These transitions usually take about a week but can vary based on the needs of your child.



Feedback

Our door is always open and we are committed to doing what is best for the center, we encourage you to give us your feedback on an ongoing basis and fill out family surveys that are provided at different times throughout the year. We compile the results from the surveys to make necessary changes to our program.

Concerns

If, at any time, you have a comment or concern, please bring it to us. We will try to make it right. If you have a problem within the classroom, please speak to your child's teacher first. If they do not resolve the problem immediately, then it is time to take it to the Center Director. If you are not 100% satisfied, then you can contact the Area Director at dtburk@kidscountry.com. At this point, we will all work together to ensure a satisfying solution for you.



Confidentiality

Confidentiality is of the utmost importance at Kids Country! Your child's current teachers and management staff will be the only people with access to screening and assessment results. This access is provided for the development of your child's curriculum plan and information to make changes to our environment, improve and adapt our teaching practices, assessment methods and program. With your written permission this information may be shared with agencies, other programs, physicians and specialists. Enrollment records including health information, are kept confidential located in the directors office.



Reporting

All teachers are required to take the 1 Hour Mandated Reporting of Suspected Child Abuse or Neglect class on the OCCRRRA website upon hire, followed by the Child Abuse and Neglect Recognition and Prevention class within an employee's first 60 days. Child Abuse Prevention is to be refreshed every three years.

All incidents will be reported as follows:

Policies and Reporting for Kids Country Day School Employees

- You should notify your school director of suspected neglect or abuse
- You should report immediately upon suspecting or having knowledge of child abuse or neglect. Ohio's reporting line 855-642-4453
- The mandated reporting law applies to a child less than 18 years old, or an individual who is a physically or mentally impaired person under 21 years.
- When you suspect abuse or neglect, it is not your responsibility to judge whether the abuse or neglect is happening. It is the responsibility of the PCSA to investigate and determine if it is abuse or neglect.
- To make a report, all you need is a suspicion of abuse or neglect.

Procedure if an Employee is Accused of Child Abuse or Neglect

- The teacher will be sent home immediately and suspended.
- An internal investigation will be conducted.
- An external investigation will be conducted.
- The school will report suspected abuse or neglect to ODJFS
- Parents will be notified, the employee's name will remain confidential.
- Based on the results of investigations, the employee may be terminated or return to work.

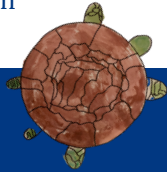


Inclusion Policy

Kids Country admits children of any race, religion, color, ethnic origin, sex or disability (ADA of 1990) and differing abilities to all the rights, privileges, programs and activities. In addition, we will not discriminate on the basis of race, color, or ethnic origin in administration of our educational policies, scholarships/loans, fee waivers, educational programs and extracurricular activities. In addition the school is not intended to be an alternative to court-ordered, administrative-agency ordered, or public school district initiated desegregation.

Children with disabilities will be assessed on an individual basis to determine if the program is right for their needs. If the child is enrolled, the program will ensure compliance with administering medication and administering care procedures in accordance with Americans Disabilities Act (ADA).

We celebrate diversity and value each families' unique values, beliefs, and experiences within our schools. We gather information from families upon their enrollment via a Family Cultural Questionnaire, asking for their values, rituals, and cultures so that we may incorporate each individual child's background into our class environments and class curriculum. Thus allowing us to blend our unique worlds together in forming an inclusive classroom community.



Insurance

Safety is a top priority at Kids Country. We have a comprehensive safety program in place; however, accidents may happen. Should an accident occur, we ask you to submit the appropriate insurance forms to your insurance company. In consideration of your children being allowed to participate in all Kids Country activities, parents must assume all risks in connection with the center. Furthermore, your enrollment stipulates releasing Kids Country employees and volunteers from all claims, judgments, or liabilities for any injury or damage due to your child's participation in Kids Country's activities.

Parents/guardians are also responsible for providing adequate health insurance for your child/children while enrolled at Kids Country.



Open Door Policy

Each Fall, you can sign up for PIES during your classroom Open house. You will meet up to 3 times a year in a casual setting and sometimes just on zoom or Facebook live in your PJs, to plan events for the school year (For your child's class). This is a great way to meet other parents and enjoy some special time with your child's class!

You can be as active as you would like in your child's day at Kids Country! You can help plan parties for holidays, attend field trips, come for career day, work a book fair or science fair, attend a tea party or simply read a book to your child's class! At Kids Country, our door is always open!

For your child's safety, we have coded access into our schools. If anyone other than you will be visiting, please inform the office. There is no need to give them the code to the door- we will be more than happy to walk them back to your child's classroom.

- To ensure the safety and happiness of all of our children, we ask that you bring your child into his classroom each day to ensure that he is under supervision.
- Your child will be released only to adults designated by you in writing. Identification will be requested from the designated person.
- We abide by all legally binding court orders. A notarized court order is required for your child's permanent file regarding child custody suits.
- If your child has trouble separating from you, it is best to KISS, HUG and LEAVE! When you return for pick up, spend some extra time in the classroom with your child observing the wonderful activities she has participated in during the day. This interaction will encourage your child's independence in the center and will give your child a sense of comfort when you leave.



State Licensing

Kids Country is licensed by The Ohio Department of Job and Family Services. Our state license is posted in the Center Director's office. Completed compliance reports, Child Care Licensing Rules, Inspection Complaint Investigation Reports, Fire Drill logs, Fire Safety Inspections, Parent Rosters and Building & Health Department inspections are available upon request and are located in our licensing binder. Please note: the Ohio Department of Job and Family Services can be reached at 1-877-302-2347 or www.jfs.ohio.gov and may be used to report a suspected violation.

Age of Children	Child to Staff Ratio	Group Size
Infant (6w-12m)	1:5 or 2:12 in same room	12
Babies (12-18m)	1:6	12
Toddler (18-24m)	1:7	14
Two years old (24-36m)	1:8	16
Three years old (36-48m)	1:12	24
Four + years old (48-60m)	1:14	28
School Age (enrolled in kindergarten or above and less than 11 years)	1:18	36
School Age (at least 11 years and less than 15 years)	1:20	40

It is unlawful for the facility to discriminate in the enrollment of children upon the basis of race, color, religion, sex or national origin or disability in violation of the Americans with Disabilities Act of 1990, 104 Stat. 32, 42 U.S.C. 12101 et seq.



Programs

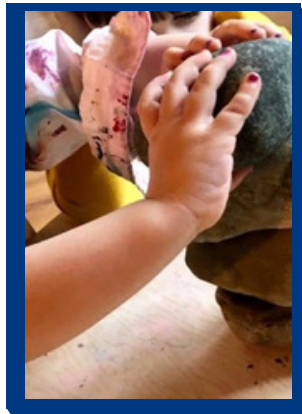
Kids Country welcomes babies and children from six weeks through twelve years of age. Each classroom is designed to be developmentally appropriate for the age group it serves. We believe in gently challenging your child so you will see moderate changes as your child advances to the next classroom. Children will remain with the same teachers throughout their time in their classroom to promote continuity of care. We strive to limit transitions so that children remain with their teacher for a timeframe no less than 9 months.

Inevitably, these infants that you bring into the loving arms of the Infant caregivers grow up and become ready to move into the Toddler classroom.

To ease the transition from one classroom to another, we allow plenty of time for your child to adjust to his new teachers and the new environment. The process begins with a Developmental Graduation packet. The packet will include information about the new classroom and the teachers who will interact daily with your child. The transition dates are also noted in the packet.

We allow two (2) weeks for your child to adjust to his new classroom, gradually increasing the amount of time in the new classroom until a whole day has been successfully spent in the new classroom. Two weeks is the average time for a transition but more or less time will be given as needed. Please feel free to spend time in the new classroom with your child...this will give your child a sense of confidence in his new environment.

We will not discriminate in the enrollment of children on the basis of race, color, religion, sex or national origin or disability in violation of the Americans with Disabilities Act of 1990, 104 Stat. 32, 42 U.S.C. 12101 et seq.



The hallmark of Kids Country's infant room care is our assurance that the parents who leave their precious little ones with us every day do so with complete confidence that their babies are as loved, cared for, and nurtured at Kids Country as they are at home. While feeding, diapering, cuddling, and reading to your baby, our teachers understand the importance of eye contact, soothing tones, and gentle touches to stimulate the senses and learning.

Our goal for your child is to create an early love of learning. The child thrives in a learning environment that is safe and secure. Each caregiver will cradle your child many times throughout the day with eye contact and warm communication through the use of books, blocks, and age-appropriate toys. Our Caregivers also begin teaching sign language to young babies at around 9 months of age.



As a parent, you know that your infant follows his own schedule. In our Infant and Baby rooms, we follow each child's individual schedule as written by you, the parent. Diapering is done every 2 hours unless a longer or shorter period of time is requested by the parent. Our Infant & Baby classrooms have a wonderful curriculum that focuses on developmental milestones. We feel confident that your child will thrive and excel in our classrooms! For the safety of your child, no blankets, or other soft items are permitted in cribs. Instead, infants may sleep in a sleep sack that allows their heads to remain uncovered. All infants will be placed on their backs for sleeping. If your infant arrives to the program asleep or falls asleep in equipment not specifically designed for infant sleep, your infant will be removed and placed in their designated crib. If your child is required to sleep in any other position, a Sleep Position Waiver Statement will need to be filled out and signed by your child's pediatrician.



Our infants are six weeks until about nine months of age. Once the infant is ready to move he/she will transition to the Baby Room. At twelve months of age Kids Country is able to transition your infant to whole milk. By state licensing we require written parent permission to provide breastmilk or formula past twelve months of age. Exploring her world...learning through play...this is the life of a Kids Country baby. Babies are gently encouraged to engage her five senses, learning about the world around her at centers throughout the classroom which stimulate curiosity and enrich learning. Sign language continues to be used in our Baby classroom as the babies begin to explore spoken language. Our teachers care for, engage and nurture your baby, expanding her sense of wonder with every coo, every first word, every mastered skill, every step of the way.



Infant & Babies Schedule

Infants have individual feeding, diapering and sleeping times, based on their home schedules.

Time is provided for indoor and outdoor activities, and includes a balance of active and quiet times.



Toddlers *classroom*

Your child's love of learning begins here! Beginning in the Early Preschool classroom and continuing throughout your child's life, Language, Mathematics, Science, Geography, Sensorial, Practical Life, Dramatic Play, Music, Art, Culture, History, Sign Language and Foreign Language assist with the child's understanding of the environment. Knowledge Core Curriculum implements detailed lessons plans throughout the school calendar year.

During the toddlers years, play is serious business! Toddlers will be introduced to music and literature every day, as well as with sign language, sensorial play and large motor activities.

Dynamic, adventurous, independent and daring-what words better describe a toddler? Toddlers are a unique blend of sweet little babies at one moment and learning-hungry preschoolers at the very same time. Kids Country unites the two sides with a pedagogical approach designed to excite even the ficklest of learners. Hands-on activities combined with a literacy-rich environment will light the spark of learning for your toddler while loving teachers provide caring, cuddling and safety as the toddlers discover, analyze, and learn.



Toddler Schedule

Arrival and Breakfast
Morning Meeting (no more than 10 minutes in length)
Investigation Centers
Outdoor or gross motor time
11:15am Lunch
Music and Movement
12:30pm - 2:30pm Rest Time
Snack
Outdoor or gross motor time
Investigation Centers
Music and Movement
Evening Meeting/Departure



Preschool *classroom*

The uniqueness of each preschooler at Kids Country is embraced as our teachers and students strategize as a team to investigate our monthly theme while also exceeding state standards through classroom centers designed to entice every type of learner. Each new day takes the children down a path of exploration as the preschoolers combine forces to master the skills necessary to progress to Kids Country Pre-Kindergarten.

Knowledge Core's lesson plans and tracking methods keep you informed of your child's developmental progress. This crucial period of learning includes enhancement of the classroom learning areas. The following is a brief description of the classroom work areas:

- Practical life features the skills a student needs to become self-reliant.
- Language area develops the skills of oral language into written language.
- Mathematics reveals the understanding of the relationship between the symbol, the numeral, and quantity.
- Science work entails Botany, Zoology, and scientific observations.
- Culture produces an awareness of life on the globe.
- History develops an understanding of the past.
- Geography isolates the different landforms.
- Sensorial strengthens and develops the five senses.
- Dramatic Play nurtures the imagination of the inner child.
- The Music program introduces the musical masters.
- Art also introduces the masters while allowing the child to discover his creativity.
- Sign Language and Spanish expose the learner to alternate languages



Preschool Schedule

Arrival and Breakfast
Morning Meeting (no more than 10 minutes in length)
Investigation Centers
Outdoor or gross motor time
11:15am Lunch
Music and Movement
12:30pm - 2:30pm Rest Time
Snack
Outdoor or gross motor time
Investigation Centers
Music and Movement
Evening Meeting/Departure



Private Kindergarten *classroom*

Inquiry Based Learning

*Individualized
Instruction*

*Environmental
Exploration*

*Research Based
Curriculum*

Small Class Sizes

Kids Country kindergarten is a private state chartered kindergarten that focuses on developing the whole child.

At Kids Country, we are firm believers in empowering children to be advocates of their own learning by seeking inspiration and joy from the experiences they are a part of. Our kindergarten program exhibits this philosophy by encouraging learning in and out of the classroom. The goal of our kindergarten program is to foster each child's natural curiosity to learn. We act as a guide that provides the tools necessary for exploration and development. KC kindergartners will become responsible for their learning as they gain confidence in their learning and themselves along the way.

Kids Country Kindergarten combines the nature-based, Reggio Emilia-inspired environment with an academic-based, philosophy-rich curriculum. With a strong emphasis on literacy and phonics development, Kids Country Kindergartners are given many tools to be successful in their future academic endeavors. Kindergartners will utilize Montessori and play-based philosophies along with Beginning to Read, Write and Listen, Creative Curriculum, Harcourt Math supplemented with Saxon Math, Saxon Letters, Letters Alive, All curriculum, and supplemented materials are utilized to expand and broaden their academic development.



School Age *classroom*

School-age children need a place to go after school to release, relax, refuel and reflect on their day...the KC Country Club gives your school-age child just that place...healthy and fun snacks, games, the staffed Homework Room, outside playtime, quiet spots for reading and journaling, art and music...what kid wouldn't want to be at the KC Country Club? Before-school care is relaxed and encouraging...children come in, choose their favorite foods from the breakfast buffet and have the chance to ease into the day.

Transportation to local schools is provided.

Before School: 7:00 - 8:30 am
Breakfast, enrichment centers and departure for school

After School: 2:30pm - 6:00pm
Combination of activities and quiet areas, homework time, indoor and outdoor activities, along with nutritious snacks and fresh fruit throughout the afternoon



Field Trips

Field trips are a great way to teach children outside of the center environment and help to create wonderful memories for our students.

- Due to state regulations, only children five years of age or older will be transported for field trips. All children attending a field trip will use safety restraints when transported by the Kids Country buses. All ratios will be maintained.
- Emergency forms are required for each child and will be taken along on all outings. Each child will wear identification with the Center address and phone number listed.
- A staff member trained in First Aid, CPR and Communicable Disease will accompany all of the children.
- Children are assigned a “buddy” and a teacher prior to leaving for the trip.
- Each teacher is to have their group listed on the “Field Trip Checklist” form.
- Name to face attendance is taken at arrival and departure of each trip as well as every 15 minutes during the field trip.
- All children are escorted to the restroom by a teacher.
- Depending on the location of the field trip there may be a small fee which must be paid before the date of the field trip. A signed permission slip will be needed prior to each trip in order for your child to attend; this includes routine trips to and from school. (this will be done once a year)
- Walking field trips require signed permissions slips from the parents.
- We also provide transportation to and from school. If your child is scheduled to be at Kids Country and either does not get on our bus or does not attend we will call you, the parent, to make sure you are aware. If you know that your child will not be attending Kids Country on a day he is scheduled, we ask that you call and inform us.
- Parents are required to fill out a permission slip for all bus transportation.



School Age

School Age Holiday Break Sample Schedule

Arrival and Breakfast
Clean Up/Morning Meeting
Outdoor Investigation
Laboratory: Science/Cooking
12:00 pm Lunch
Outdoor Investigation
Laboratory: Science/Cooking
Park: Snack
Outdoor Time
Laboratory
Evening Meeting/Departure



Summer Camp

Our Summer Camp offers your school age child the opportunity to enjoy summer the way it is meant to be. We offer weekly field trips, swimming, and a variety of lessons from tennis to cheerleading. Our summer program is easily the best around.

Our trained and experienced staff will ensure your peace of mind while your child has a great time learning and playing. The Preschoolers will all enjoy Summer with splash days each Friday, special visitors and lots of outside playtime!



Swimming

During the summer and on holiday breaks your school age child has the opportunity to go on swimming field trips. On these trips, there will be a 1 teacher to 6 children ratio and the teacher will be with the children at ALL TIMES. The swimming location varies by campus and written permission is required prior to leaving the center. Certified lifeguards will be present and are supplied by the swimming facility.



Enrichment

STEM

At Kids Country we encourage each child to follow their natural curiosity and explore the world around them. We bring STEM into the classroom each week, with a specialized STEM instructor, to expose even the youngest children to Science, Technology, Engineering and Math!

Science is observing and experimenting, making predictions, sharing discoveries, asking questions and wondering how things work.

Technology is using tools, being inventive, identifying problems and making things work.

Engineering is solving problems using a variety of materials, designing, creating and building things that work.

Math is sequencing, patterning, measuring, exploring shapes, volume and size.

ART

At Kids Country, we give each child the opportunity to explore the arts and allow their creativity to shine. By giving the children a strong foundation in the arts, it allows them to develop higher-level critical thinking that will help in all aspects of their education.

Experiencing the world through our senses, using fine motor skills, and expanding our vocabulary.

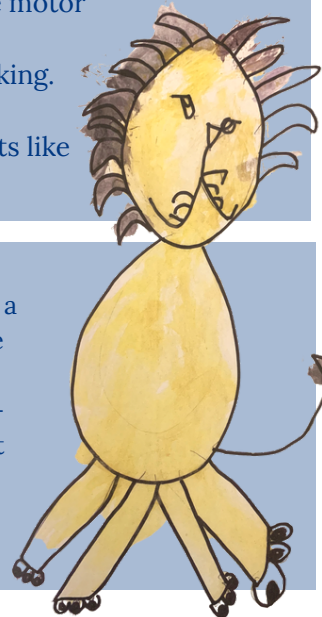
Developing visual-spatial skills and mathematical thinking.

Learning positive habits and fostering teamwork.

Discovering Art History and learning about great artists like Van Gogh, Warhol, Kandinsky, and many more!

Stretch and Grow

Physical Education: an integral part of our daily routine, a focus on physical education and health is stressed in the large muscle room, outdoor environment and in the classroom. Additionally, in partnership with “Stretch-n-Grow”, creative movement classes are offered weekly at each of the Kids Country centers. Learn more about Stretch-n-Grow at <http://stretch-n-grow.com/>



Attendance

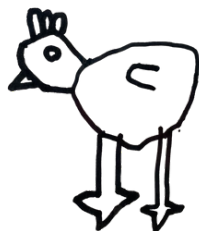
In the event that your child is unable to attend Kids Country on one of his scheduled days we ask that you notify the office of your child's absence. Our school day begins at 9:00 am and all children should be present at this time.

Enrollment

& Withdrawal

We are so pleased that you have chosen Kids Country for your child's early years. Before your first day of attendance, please complete and return the following forms to the Center Director:

- Policy Agreement
- Health Enrollment Sheet
- Health Record
- Medical Statement
- Handbook Statement
- Financial Agreement
- Tuition Express Enrollment Form, along with registration and monthly tuition



Withdrawal: Kindly provide a one month written notice to the Center Director should you find it necessary to withdraw from Kids Country. Please refer to your Parent Contract for further specifications.

Emergency Closing

In the event of a Level 3 Weather Emergency, Kids Country will be closed. Any closings or delays will be posted on News Channel 5.



Holidays

We know that the holidays are a special time for everyone and we strive to make them even more special for your family. Keep your eye on the calendar for special holiday events here at Kids Country. Kids Country is founded on basic Judeo-Christian values and beliefs. Any reference to holidays or religion will support that foundation.

The Center is closed in observance of the following holidays:

- New Years Day
- Martin Luther King Jr. Day (Teacher Professional Development Day)
- Presidents Day (Teacher Professional Development Day)
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- The Day after Thanksgiving
- Christmas Eve (If it falls on a weekday)
- Christmas Day
- New years Day



The center will observe the holiday on the appropriate weekday if the holiday falls on a weekend day.

Hours of Operation

Kids Country is open Monday through Friday 7:00 a.m.- 6:00 p.m. Should you arrive after 6:00 p.m. to pick up your child, you will be charged \$15.00 per child, beginning at 6:01 pm. At 6:01 pm an additional \$15.00 per child will be charged.

In the event of a Level 3 Weather Emergency, Kids Country will be closed. Any closings or delays will be posted on News Channel 5.



Fees

- Tuition is billed on the 25th of every month and deducted on the 28th of every month. Kids Country only accepts electronic payments. DCW participation is a requirement of enrollment.
- A registration fee of \$125 for each child is due at the time of enrollment and annually in March. This ensures your child's continued enrollment at our center.
- Education fees will be charged per child at enrollment and annually thereafter due in August.
- Full tuition is charged regardless of absences due to illness, holidays, or unexpected closures. Full tuition is charged, even if an entire classroom or center is closed due to illness.
- A \$35.00 fee will be charged to your account for any checks returned to Kids Country due to insufficient funds or closed accounts.
- If tuition is not paid in a timely manner, your child's enrollment will be suspended.
- Tuition fees vary per center. Tuition will be communicated to you at the time of enrollment.
- There is a tuition increase every April during the update and registration process.
- The center closes at 6:00 pm each evening. You will be charged \$15.00 per child, beginning at 6:00 pm (an additional \$15.00 per child will be charged for every 15 minutes you are late picking up.)



Family Events

Fall

Open House
Harvest Festivals
Thanksgiving Luncheon

Winter

Breakfast with Santa
Valentine's Day Parties
STEM Fair

Spring

Easter Egg Hunt
Art Show
Mother's Day Breakfast

Summer

International Mud Day
Father's Day Barbeque
Ice Cream Social



Date Night

We challenge you not to get hooked on date night!

One of the best parts of Kids Country is Date Night! You AND your child will count down the days until the next Date Night. What's it all about? Kids Country will remain open until 10:00 p.m. one Friday each month.

Please sign up in the lobby monthly so that we can properly plan for your child's entertainment. The children are encouraged to bring their favorite PJs and a sleeping bag for a comfy movie night. Date Night for the children includes a themed dinner, arts and crafts, snacks, and a movie. There is an additional charge for Date Night and we do reserve the right to limit the number of children attending Date Night. At pick-up, children will only be released to authorized guardians.

6:00 - 6:15 Arrival and dinner preparation
6:15 - 6:30 Dinner
6:30 - 7:00 Outdoor activities and / or gross motor time
7:00 - 7:15 Changing into pajamas
7:15 - 8:00 Arts, crafts and related activities
7:45 - 8:00 Snack preparation
8:00 - 10:00 Snack and a movie



From A to Z, Kids Country Day School meets your every need!

A **All** the programs at Kids Country are educational...from the Infant Room through the School Age Room.

B The **Best** curriculum available...Montessori tools with a literature-based phonics curriculum accommodates every child's learning "style".

C **Chef** prepared meals which are hot and nutritious...sure to tempt every child's palate.

D **Date** Night is held once a month...we KNOW you'll love this special treat!

E **Educational** stimulation programs for infants are second-to-none. Your baby's natural curiosity will be spurred every day.

F **Faithful** teachers and caregivers who are degreed and committed to Kids Country. Many of our teachers have been with Kids Country since opening day.

G **Gross** Motor Room and Outdoor play in state-of-the-art, clean facilities with lots of space to stretch and tone those muscles.

H Happy families due to all of the EXTRAS that you may not have time for.

I **Individual** learning experiences for every child.

J **Just** what you are looking for in educational child care.

K **Kindergarten**...Kids Country offers Private Kindergarten with the best Kindergarten Curriculum with professional, degreed teachers.

L **Loving** teachers making a positive impact on your child.

M **Memories** that will last a lifetime.

N **Nurturing** environments created in all of our classrooms providing safety and security for your child.

O **Open-door** policy welcomes you to visit the center anytime, any day for lunch, for Circle Time, to read a story. You are always welcome.



P Programs, Programs, Programs!! Our cooperative learning initiative incorporates dance, music and the arts into every lesson.

Q Quality... Kids Country provides the highest quality care, curriculum, programs and facilities.

R Readiness...With our unique programs combining whole child development and Montessori tools, your child will be ready to face the world with a lifelong love of learning.

S Summer Camp...The way summer ought to be!

T Total package-Kids Country provides for your family's every childcare need!

U We cater to your child's **Unique** needs.

V,W & X Violins, Washboards, and Xylophones...just a few of the instruments that your children will learn about in our classrooms. **Y Young** minds discovering the world around them and sharing their newfound knowledge with the class.

Z Zoology, Botany and Astronomy.... Your child will experience all of the sciences while at Kids Country.



welcome
to
kids country
dayschool



In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: How to File a Complaint, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992.

Submit your completed form or letter to USDA by:

- (1)mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2)fax: (202) 690-7442; or
- (3)email: program.intake@usda.gov.

This institution is an equal opportunity provider.

<https://www.fns.usda.gov/cr/fns-nondiscrimination-statement>.

This center is licensed to operate legally by the Ohio Department of Job and Family Services (ODJFS). This license is posted in a noticeable place for review.

A toll-free telephone number is listed on the center's license and may be used to report a suspected violation of the licensing law or administrative rules. The licensing rules governing child care are available for review at the center. The administrator and each employee of the center is required, under Section 2151.421 of the Ohio Revised Code, to report their suspicions of child abuse or child neglect to the local public children's services agency.

Any parent of a child enrolled in the center shall be permitted unlimited access to the center during all hours of operation for the purpose of contracting their children, evaluating the care provided by the center or evaluating the premises. Upon entering the premises, the parent, or guardian shall notify the Administrator of his/her presence. The administrator's hours of availability to meet with parents and child/staff ratios are posted in a noticeable place in the center for review.

The licensing record, including licensing inspection reports, complaint investigation reports, and evaluation forms from the building and fire departments, is available for review upon written request from the Ohio department of job and family services.

It is unlawful for the center to discriminate in the enrollment of children upon the basis of race, color, religion, sex, disability, or national origin in violation of the Americans with Disabilities Act of 1990, 104 Stat. 32, 42 U.S.C. 12101 et seq.

For more information about child care licensing requirements as well as how to apply for child care assistance, Medicaid health screenings and early intervention services for your child, please visit <http://jfs.ohio.gov/cdc/families.stm>.

For further information regarding CCTV, scan QR code.

