



TUITION AGREEMENT

1. Tuition is \$_____ per week.
2. Due on Monday for the current week.
3. It is the parent's responsibility to place the payment in an envelope with the child's full name on it.
4. There is a \$65 non-refundable registration fee. In addition, at the time of enrollment you will be required to pay one additional week's tuition that will be credited to the last week your child attends.
5. If the center of your choosing currently has a waiting list, you will be required to pay the registration fee and last week's deposit in order to hold the next available space. These fees are NON-REFUNDABLE.
6. Only CASH payment is accepted on a weekly basis. You may pay by check or credit/debit card only when paying for the current month in advance.
7. You are required to pay the full tuition every week regardless of any reason for absence. There are no refunds or allowances for illness, vacations, holidays, and snow closings. (see policies and directives for holiday closings)
8. If your child drops out of our program and attends any part of the week, full tuition for the week must be paid.
9. If you decide to withdraw your child from our program, you must give at least 30 DAYS notice or you will forfeit the last week's tuition that you paid at the time of registration.
10. If your child drops out of our program, you will not be obligated to pay the tuition for the remainder of the school year.
11. TUITION MUST BE PAID ON TIME. IF PAYMENTS FALL TWO WEEKS BEHIND, YOUR CHILD WILL NOT BE ACCEPTED INTO SCHOOL UNTIL FULL PAYMENT HAS BEEN MADE.
12. The responsible parent or guardian having reviewed the policies and directives and this tuition agreement understand and accept the policies of Alphabet Academy, INC.

Child's Name _____

Parent's Signature _____

Director's Signature _____